

Welcome



Dear Visitor

It is my pleasure to welcome you to the NCI Agency Location Glons.

This leaflet provides useful information for quick reference to make your stay as easy and as productive as possible.

Regards

Bernhard Bröcher
Colonel, DEU AF
Commander NCI Agency Glons

Phone Numbers

Should you need to use a telephone, please ask your sponsor or instructor on how to use an external line. In case of emergency, these internal key numbers can be dialled directly from any telephone on site:

- 11 Emergency
- 9311 Security
- 9301 Fire Officer
- 77 First Aid (Minor Issues)
- 9201 Command Group

VISITOR'S GUIDE

How To Find NCI A Glons

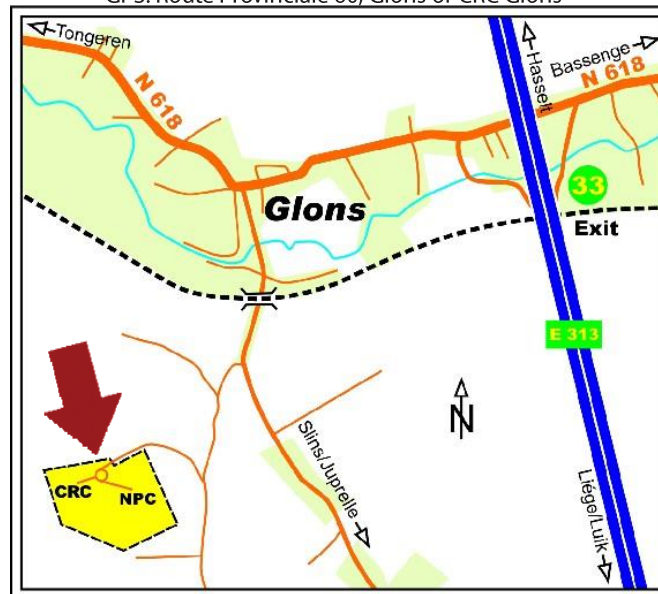
By train:

- Gare Liège Guillemins
- Tongeren Station

"Transportation is available through private arrangement. Please contact "Taxi 23", +32 12 23 23 23, www.taxi23.be or "Taxi Patrick", Airport Service, +32 (0) 474 - 74 74 74, www.taxipatrick.be"

By car:

- E313 Liège (Luik) - Anvers (Antwerp), Exit 33 - Left
- Tongeren - Sluizen - Glons
- GPS: Route Provinciale 60, Glons or CRC Glons



Mailing Address:

NCI Agency
NATO Programming Centre
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4690 Bassenge (Glons)
Belgium
Tel: +32 (0)4 289 9211
Fax: +32 (0)4 289 9329
<https://www.npc.nato.int>



**WELCOME
TO THE
NCI AGENCY
LOCATION GLONS**



Upon Arrival

If you are cleared for an ESCORTED visitor badge, you MUST be accompanied

by a staff member of NCI Agency Location Glons at all times while within the Restricted Area.

No personal Communication Information Systems (CIS) or media such as memory sticks, mobile phones, CDs, PDAs, laptops, floppy disks, etc. are allowed into the Restricted Area without having acquired a security permit from the Security Office on site



(please coordinate with your Visit Sponsor).

NATO or government owned duty CIS may be imported into the Restricted Area upon production of the registration documents from the parent organization. Electronic devices or media that are not cleared to enter the Restricted area can be stored in the Safety Deposit Boxes at Reception.

Upon Departure

Prior to your departure, visit the Reception Desk to exchange your NPC Security Pass for your ID and retrieve any electronic devices left in the safety deposit boxes.



Cafeteria & Bar

Cafeteria opening hours:*

for lunch: 12:30-13:00 hrs

(Sandwiches are available and should be ordered during the coffee break)

for coffee break: 10:00-10:30 hrs

The Cafeteria accepts cash (euros) and NPC Prepaid Cards.

* Check with your sponsor if special opening hours have been arranged for your visit.



Shopping

The Rationed Item Store (RIS) is located adjacent to the parking area. The RIS sells a large variety of tax-free products. If you are entitled to shop in the RIS, the NPC Personnel, Budget and Finance (PFO) Office (K Block - Office K112) will provide you with a temporary ration card.

RIS opening hours:

	Mon	Tue	Wed	Thu	Fri
AM	closed	10-12:30h	closed	10-12:30h	10-12:30h
PM	14-16h	14-16h	closed	14-16h	14-15h

The RIS accepts cash and electronic payments: Bank Contact (free of charge), Master Card, VISA and Maestro 1.6% charge).

Legend:

- Reception
 - Public Phones
 - Lavatories
 - Snacks
 - Showers
 - Accessible Lavatories
 - Mail Services
 - Coffee and Soft Drinks
 - Cafeteria
 - Public Internet Access
 - RIS Store
 - PFO Office
 - Smoking Area
 - Safety Deposit Boxes
 - Handicapped Parking
 - Reserved Parking
 - Bike Parking
 - Parking Area
 - First Aid
 - Emergency Meeting Point
 - Main Entrance
 - Building Entrance
- Conference Rooms:**
- ① Main Conference Room (B-40)
 - ② Staff Conference Room (K-201)
 - ③ Tech Conference Room (K-115)
 - ④ OPS Conference Room (K-208)
 - ⑤ ACCS Demo Room (A-16)
- Training Rooms:**
- ① CBT Room (B-11)
 - ② Solaris Classroom (B-12&13)
 - ③ Training Classroom (B-47)
 - ④ ACCS Training Classroom (B-50)